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Vernon College is an affirmative action/equal opportunity educational institution and employer. Its students and employees are selected and/or assigned without regard to their race, age, color, gender, religion, national origin, or disability consistent with Titles IV, VI, and VII of the Civil Rights Act of 1964, and Titles IV and IX of the Higher Education Act as amended in 1972 and 1976, and with Executive Order 11246 as amended by Executive Order 11375, Section 504, Rehabilitation Act of 1973 (PL-93-112) and Americans with Disabilities Act of 1990.

Individuals requiring more information on the above or wishing to register a complaint should contact the Director of Human Resources, Vernon College, 4400 College Drive, Vernon, Texas 76384-4092. Telephone number (940) 552- 6291.

Vernon College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Vernon College

Non-Traditional Education at Vernon College



VERNON , TEXAS
WICHITA FALLS, TEXAS

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Table of Contents

Non-Traditional Education at Vernon College	1
Advanced Technical Credit	2
Articulated Credit.....	2
Evaluation of Military Experience.....	2
Credit form Non-Degree programs/Courses	
And Professional Certifications	3
Standardized Examinations	
College Level Examination Program (CLEP).....	4
Advanced Placement Program (AP).....	5
Defense Activity for Non-Traditional Support (DANTES).....	5
Excelsior College Examination Program (ECEP).....	6
Departmental Challenge Examination	7
International Baccalaureate Organization	8
Mission	9

Non-Traditional Education at Vernon College

Credit earned through the methods described in this booklet may be applied toward meeting the requirements of a certificate or an associate degree at Vernon College. Credit is awarded only in areas offered within the current curriculum of the institution and is appropriate only as it relates to the student's educational program. Credit earned by examination may not be used to meet the residence requirement.

An examination may be taken prior to enrolling at Vernon College; however, credit earned will be held in escrow until the student has successfully completed (with a grade of C or better) six (6) semester hours of college level work. Credit earned through non-traditional examinations will not be considered in determining grade point averages. Successful performance on an examination will be recorded on a student's Vernon College transcript as credit (CR). No annotation of an unsuccessful performance on an examination will be made.

Credit by examination awarded to a student to meet Vernon College graduation requirements does not guarantee that such credit will transfer to other institutions. A student should always check with the college they are planning to attend to ensure that credit will be granted.

Advanced Technical Credit

The Advanced Technical Credit (ATC) program gives high school students a chance to receive credit at participating community colleges across Texas for taking certain enhanced technical courses during high school. For a high school to offer an ATC course to its students, the teacher must meet the ATC teacher requirements, go through ATC training and teach the high school course so that it is enhanced to meet the equivalent college course. ATC courses are only offered in technical or workforce areas. Courses in academic areas such as English or History are not offered as ATC courses.

Articulated Credit

Courses taken in grades 11 and 12 in a secondary school will be awarded credit according to the articulation agreement developed by Vernon College and the secondary school.

Evaluation of Military Experiences

Vernon College uses *A Guide to the Evaluation of Educational Experiences in the Armed Services*, published by the American Council on Education (ACE) as a basis for evaluating training in the armed forces. Information may be obtained in the Office of Admissions and Records.

Credit from Non-Degree Programs/Courses and Professional Certifications

Credit earned in a Vernon College non-degree program/course or through professional certification may be converted to semester credit hours provided the following conditions are met:

- Credit awarded represents collegiate course work relevant to the student's declared major
- The amount of credit awarded is clearly stated and is in accordance with commonly good practice
- The course outcomes and competencies must be equivalent
- The course must have been taught by a qualified faculty member

Students concurrently enrolled in courses taught for both credit and continuing education may convert 50% of their technical course work from continuing education to credit. Conversion must be requested within five (5) years after the last course is completed. No more than four (4) semester hours for a credit certificate of 29 or less hours and no more than eight (8) semester hours for a credit certificate over 30 hours or a degree may be converted to semester hour credit through professional certification. Decisions regarding the awarding of credits will be made by qualified faculty members and approved by the instructional dean. The fee is \$25.00 for each transcribed course.

Standardized Examinations

College Level Examination Program (CLEP)

CLEP is a national testing program administered by the Educational Testing Service. Examinations are given to anyone who wishes to take them. CLEP is a computerized test and is administered in the Testing Center by appointment only. The fee for a CLEP exam is \$100. (CLEP Fee of \$85 payable by credit card and a Vernon College Fee of \$15 payable by check or cash.) Below are the all current CLEP examinations accepted by Vernon College.

SUBJECT EXAMINATION	CREDIT-GRANTING SCORE	VERNON COLLEGE EQUIVALENT COURSES
College Composition w/essay	50	ENGL1301
English Literature	50	ENGL 2322 & 2323
American Literature	50	ENGL 2327 & 2328
College Algebra	50	MATH 1314
College Mathematics	50	MATH 1332
Chemistry	50	CHEM 1411 & 1412
Spanish, Level 1	50	SPAN 1411 & 1412
Spanish, Level 2	63	Level 1 and SPAN 2311 & 2312
American Government	50	GOVT 2305
History of the United States I (Early colonization to 1877)	50	HIST 1301
History of the United States II (1865 to present)	50	HIST 1302
Macroeconomics	50	ECON 2301
Microeconomics	50	ECON 2302
Psychology, Introductory	50	PSYC 2301
Sociology, Introductory	50	SOCI 1301
Human Growth & Development	50	PSYC 2314
Business Law, Introductory	50	BUSI 2301
Financial Accounting	50	ACCT 2401

Information Systems & Computer Applications	50	COSC 1301
Principles of Management	50	BMGT 1303
Principles of Marketing	50	MRKG 1311

Advanced Placement Program

APP is a cooperative educational endeavor of secondary schools, colleges, and the College Board of the Educational Testing Service. The examinations are given each year at selected high schools throughout the nation. Vernon College will grant credit for the following:

EXAMINATIONS	REQUIRED SCORES	VERNON COLLEGE EQUIVALENT COURSES
Biology	3,4,5	BIOL 1411; BIOL 1413
Chemistry	3,4,5	CHEM 1411; CHEM 1412
Macroeconomics	3,4,5	ECON 2301
Microeconomics	3,4,5	ECON 2302
English Lang/Composition	3,4,5	ENGL 1301
English Lit/Composition	3,4,5	ENGL 1302
American History	3,4,5	HIST 1301 OR HIST 1302
Math – Calculus	3,4,5	MATH 1314
Physics – Mechanics	3,4,5	PHYS 1401
Electricity & Magnetism	3,4,5	PHYS 1402
Government – U.S.	3,4,5	GOVT 2305
Spanish – Level 3	3,4,5	SPAN 1411; SPAN 1412

Defense Activity for Non-Traditional Support (DANTES)

DANTES subject standardized tests are available to members of the military and accepted for credit toward courses at Vernon College. The passing score is the American Council on Education (ACE) recommended score as shown on the transcript of the test results. The Educational Service Center on Sheppard Air Force Base provides these tests for military personnel. The College is not a DANTES testing site.

Listed below are the DANTES examinations and required scores currently accepted by Vernon College:

TEST FORM	TITLE	MINIMUM SCORE FOR CREDIT	VC COURSE EQUIVALENT
450	Principles of Statistics	48	MATH1342
530	Human Resource Mgmt.	48	HRPO 2301
531	Organizational Behavior	48	HRPO 2307
532	Principles of Supervision	46	BUSI elective
536	Introduction to Computing	45	COSC 1301
815	Principles of Public Speaking	47	SPCH 1315

Excelsior College Examination Program (ECEP)

Excelsior College sponsors the ECEP (formerly Regents College). A minimum stand score (SS) of 45, passing (PF), or letter grade (LG) as reported by ACE will be accepted for granting equivalent course credit. The Educational Service Center on Sheppard Air Force Base provides these tests for military personnel. The College is not an ECEP testing site.

TEST FORM	EXAMINATIONS	TYPE OF SCORE	MINIMUM SCORE FOR CREDIT	VC COURSE EQUIVALENT
429	Organizational Behavior	LG	C	HRPO 2307
482	Human Resource Management	SS	45	HRPO 2301
434	English Composition	LG	C	ENGL 1301
408	Statistics	SS	48	MATH 1342

Departmental Challenge Examination

For Vernon College courses that cannot be challenged through standardized examinations, departmental challenge examinations (DCE) may be constructed by the appropriate faculty as students apply to challenge such courses. The examination shall be administered by a faculty member in the department in which the equivalent course is taught. Vernon College reserves the right to determine that some courses are not eligible for a departmental challenge exam.

A course syllabus with learner outcomes will be made available to students applying for any course offering a challenge exam. After examining the course learner outcomes, the student can decide whether he/she should elect to take a challenge exam in the course under considerations. The instructional dean must approve each DCE and must sign the student's "Request to Take A Departmental Challenge Examination" form prior to an examination being given. Forms are available in Student Services at all Vernon College locations. DCEs are not given during the summer semester.

A \$35.00 per semester hour testing fee is charged for each DCE given. There is no refund of the examination fee if the student does not make a minimum grade equivalent of "C" or above.

Grades are reported to the Office of Admissions and Records on the "Departmental Challenge Grade Report" from by the faculty grading the exam. If successful, a grade of credit (CR) will be posted on the student's permanent record and be designated as Credit by Departmental Challenge Examination. The credit will not be used in the computation of the student's grade point average. Students may repeat a DCE only after a six (6) month waiting period.

International Baccalaureate Organization

The International Baccalaureate Organization (IBO) is a college preparatory program recognized for its challenging curriculum. Vernon College values the organization's efforts. In accordance with SB 111, Vernon College will award a minimum of 24 credit hours for receiving the IB Diploma, which requires a minimum score of a 4 on all tests (Standard-Level and Higher-Level). IB Credit without an IB Diploma is awarded only for Higher-Level exams with scores of 5, 6, or 7. Credit is recorded to transcripts after the completion of six hours of VC coursework. Within their first academic year, IB students are responsible for notifying VC admissions of their IB status and scores. Prior to enrollment, all IB students must meet TSI (Texas Success Initiative) guidelines for placement. Credit is awarded as listed below.

IB EXAMINATION	CREDIT HOURS	VERNON COLLEGE EQUIVALENT COURSES
Biology	8	BIOL 1411 & 1412
Chemistry	8	CHEM 1411 & 142
Economics	6	ECON 2301 & 2302
English A: Literature	3-6	ENGL 2322, 2323
English A: Language & Literature	6-12	ENGL 1301, 1302, 2322, 2323
History	6	HIST 1301 & 1302
Mathematic Studies	6	MATH 1314, 1316
Mathematics – Calculus	3	MATH 2413
Music	3	MUSI 1306
Physics	8	PHYS 1402 & 1402
Psychology	3	PSYC 2301
Spanish	8	SPAN 1411 & 1412
Spanish B	14	SPAN 1411, 1412, 2311, 2312
Theatre	3	DRAM 1310

Mission

The mission of Vernon College is teaching, learning and leading. Vernon College is a comprehensive college that integrates education with opportunity through our instructional programs and student support services by means of traditional and distance learning modes. There, to fulfill its mission, the College will provide access, within its available resources, to:

- Career technical/workforce programs up to two years in length leading to associate degrees or certificates
- Career technical/workforce programs leading directly to employment in semi-skilled and skilled occupations
- Freshman and sophomore courses in arts and sciences, including the new core and field of study curricula leading to associate and baccalaureate degrees
- Ongoing adult education programs for occupational upgrading or personal enrichment
- Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrollment of disadvantaged students
- A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;
- Career technical/workforce development programs designed to meet local and statewide needs;
- Support services for educational programs and college-related activities;
- Adult literacy and other basic skills programs for adults
- Other programs as may be prescribed by the Texas Higher Education Coordinating Board, such as 60x30TX, or local governing boards in the best interest of postsecondary education in Texas.

*Approved by College Effectiveness Committee on September 28, 2016
Officially approved and adopted by the Board of Trustees on October 19, 2016
Mission as adapted from the Texas Education Code, Sec 130.003(e).*